

## **DPH Meeting**

### **3/6/14**

Welcome from Keith, Dave, Jill  
Mark – Allen Beavers Scholarship, mugs for sale!

10:00am  
14 of 15 board members present  
Attendance sheet – Alex has

2) Valerie Bryan, RN, Supervisor; Sue Todd Scott, Jerry Mandigo, Gail, RN

3) Youth Camp Safety Advisory – Susanne, Dave, Nancy – Camp community that advises DPH of issues, concerns. Meet 4 times/year.

4) Proposed Youth Camp Regulations – With State's Atty's office now. No movement is expected for this summer.

2 bills in the works:

Senate #204 – Concerning Camper Education to teach them about Lyme disease, injury and abuse reporting, background checks for directors.

It takes 3 months for fingerprints to clear so this will not be good for camp staff.

#5146 – Concerning the use of public school health assessment forms.

5) Transition to the Office of Early Childhood (OEC) – not yet voted on. Not moving until 2016. Not expecting big changes. Same staff. Gov. Malloy is spending a lot of time on early childhood.

6) Lyme Disease – We were given signs from the CDC to post at our camps., and pamphlets.

7) Survey by the Youth Camp Advisory Safety Council – 7 questions went to camps:

Med permission w/parent and physician signature, health records, orig. packaging, camper and parents' contact info, copy of QFO and kitchen inspections for food service, other?

Received Fact Sheets look like good resources for parents and camps.

Can ask pharmacy to put a label on the inhalers and epi-pens.

8) QFO and Food Inspection Report – Must have for food brought in. Subway, pizza, etc. Tracy Weeks is in charge of Food Health for the state. Don't need the QFO if there is a yes on the Food Service Inspection Report. Need have gotten an 80 or better and no 4-point violations.

9) Med Administration Form- MAR – Schools can do certain things, there is not a requirement for a nurse. In camps, only need an RN if over 250 campers. State Dept of Ed has a form they are reviewing that DPH designed to be used by schools, child care, and camps.

At top of form, in fine print, statutes are cited and who can administer.

Camps can use the photocopy

10) Hot weather/Poor Air Quality Letter – DEEP has developed a Jan 2014 letter for us to use. It's on the DPH web site under provider information. Will get a copy with license.

11) Application Changes – mailing address and email address – PLEASE put in correct info – that's how they will communicate with us. They will email a lot! Info needs get to camp so give an address that will always work.

New camps must have an initial inspection. All camps are open to regular unannounced inspection.

Clarify who the operator is – READ it!

Camp location – actual location – property, building, etc.

Camp hours – need to know when campers are present.

Day and res start and end times

Field trips. Don't send camp calendar. Simple list preferred.

Who is the camp dir? Who is/are the alternate/s? Look up #'s on web site. No signatures required.  
NEW – instructions on how to verify that your license is current.  
Turn-around is about a week. If something is missing, camp will get an email. This will delay license.  
517 licensed last year.

12) Submitted Questions/Answers -

Emergency car – not needed, can call 911. If you transport campers, must be inspected.  
Keith will confirm list with Lt Garfield Green and post on our web site. In forms section.  
What should be in first aid kit for car? It's a DMV list. Maybe ask physician to list what should be in it.

13) Other Questions from the group -

Waterfront – need a director for each activity. Must be 20 or older. Waterfront is defined by the activity, not the space.

Red Cross – small craft will no longer. Call Jack Harder @ Red Cross. LGTI's with boating certs can instruct boating classes.

Camp staff physicals are tough to get. Youth camps are not required to follow HIPPA. Can a physical exam be preformed by an RN? RN may do what is allowed by their license. Need to define "Health Status Certification."

Only children in school, grades K-12 need immunizations.

Electronic health records – state inspector needs to be able to see it. On the screen is OK. Accessible by the camp staff who need to and secure.

If camp physician can review and sign off each week, do not need bound book.

Ropes courses – new regulations will take what the inspectors used for guidance and it will be a regulation. Min ages, equipment logs, inspections, equipment replacements (manufacturers guidelines). Ropes tagged, extreme falls logged.